

## AGENDA

### Regular Meeting of the Pierce County Library System Board of Trustees September 10, 2025 | 3:30 PM

The meeting will be held in person at 3005 112<sup>th</sup> St E, Tacoma, WA 98446

Virtual attendance options: **Phone:** Dial+1.253.205.0468 | Webinar ID: 830 8752 2874| Passcode: 237861

**Web Browser** or **App:** <https://us06web.zoom.us/j/83087522874?pwd=4gz9oMd5eesByECZRU56pk9L19ZZZh.1>

(Zoom user account is required to join via web browser)

**Call to Order:** Pamela Duncan, Chair

**Public Comment:** *This is time set aside for members of the public to address the Board of Trustees. Comments will be limited to three (3) minutes. Virtual attendees may sign up by emailing [pmcbride@piercecountylibrary.org](mailto:pmcbride@piercecountylibrary.org) by 2:00 p.m. on September 10. Written comments must be provided 24 hours prior to the meeting.*

**Staff Presentation:** Finance Department – Mary Stimson, Finance Director

**Consent Agenda [ACTION]:** *Consent agenda items are considered routine and are acted on with one motion. There will be no separate discussion on these items unless a member of the Library Board requests an item to be removed from the Consent Agenda for discussion.*

1. Approval of Minutes of August 14, 2025, Regular Meeting
2. Approval of August Payroll, Benefits, and Vouchers
3. Resolution 2025-13: To Declare Furnishings and Equipment Surplus to Public Service Needs
4. Resolution 2025-14: To Designate Primary and Alternate Signatory, Investment, and Auditing Officers
5. Approval of SiteCrafting Sole Source Contract and Purchase Order

### Reports

1. Executive Director Report
2. Deputy Director Report
3. Finance Director Report – July 2025

### Unfinished Business

1. Lakewood Property Feasibility Study Report, Johnston Architects

### New Business

1. Budget Optimizations/Cost Savings
2. Estimated 2025 Property Values for 2026 Tax Levy

**Executive Session** – The Board of Trustees will recess to Executive Session, per RCW 42.30.110, to discuss the performance of a public employee and to discuss current or potential litigation with legal counsel for approximately 15 minutes.

### New Business (cont.)

3. 2026 Executive Director Salary Agreement **[ACTION]**

**Officers Reports:** *Brief, informational updates or reports about the Library, its staff, and activities*

1. Labor & Industries Update
2. 2025 Primary Election Results

### Announcements/Trustee Comments

### Adjournment **[ACTION]**