

AGENDA

Regular Meeting of the Pierce County Library System Board of Trustees December 11, 2024 | 3:30 p.m.

The meeting will be held in person at 3005 112th St E, Tacoma, WA 98446

Virtual attendance options: **Phone:** Dial+1.253.205.0468 | Webinar ID: 862 2356 6846 | Passcode: 539640

Web Browser or App: <https://us06web.zoom.us/j/86223566846?pwd=2hF4iFK21bhxftMgR8R6FSRdN4sPhv.1>

(Zoom user account is required to join via web browser)

Call to Order: Pamela Duncan, Chair

Public Comment: *This is time set aside for members of the public to address the Board of Trustees. Comments will be limited to three (3) minutes. To provide comments virtually, sign up by emailing pmcbride@piercescountylibrary.org by 2:00 p.m. on December 11. Written comments must be provided 24 hours prior to the meeting.*

Consent Agenda [ACTION]: *Consent agenda items are considered routine and are acted on with one motion. There will be no separate discussion on these items unless a member of the Library Board requests an item to be removed from the Consent Agenda for discussion.*

1. Approval of Minutes of November 13, 2024, Regular Meeting
2. Approval of November Payroll, Benefits, and Vouchers
3. Approval of Administrative Center Transformer Replacement Purchase Order
4. Resolution 2024-14: To Declare Furnishings and Equipment Surplus to Public Service Needs
5. 2025 Insurance Renewal

Reports

1. Executive Director Report
2. Fundraising Performance Report
3. October 2024 Financial Report
4. Public Services Report and Metrics Dashboard

Unfinished Business

1. 2025-2029 Strategic Plan **[ACTION]**
2. Policy Review
 - a. Public Records – Discussion
 - b. Works of Art in Library Facilities – Discussion
 - c. Access to Library Services for Persons with Disabilities: Grievance Process – Discussion
 - d. Smoke and Tobacco Free Campus **[ACTION]**
 - e. Alcohol Consumption on Library Premises **[ACTION]**
3. Resolution 2024-15: To Repeal Board Policies No Longer Needed **[ACTION]**
4. 2025 Budget: Second Reading and Discussion

Public Hearing: 2025 Budget of Revenue and Expenditures [ACTION]: *The purpose of this hearing is to receive comments from interested members of the public regarding the Pierce County Library System's 2025 budget of Revenue and Expenditures. Comments will be limited to three (3) minutes.*

1. 2025 Revenue Sources and 2025 Expense Budget: Consideration of increases in property tax revenues, regarding the 2024 property tax levies for collection in 2025 (per RCW 84.55.120)

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Unfinished Business (cont.)

5. 2025 Budget Approvals
 - a. Resolution 2024-16: To Release a Portion of the Levy Sustainability Funds for 2025 Budget **[ACTION]**
 - b. Resolution 2024-17: To Set 2025 Wages and Benefits for Non-Represented Employees **[ACTION]**
 - c. Resolution 2024-18: To Adopt The 2025 General Fund Budget **[ACTION]**
 - d. Resolution 2024-19: To Adopt The 2025 Capital Improvement Fund Budget **[ACTION]**
 - e. Resolution 2024-20: To Adopt The 2025 Election Fund Budget **[ACTION]**
 - f. Resolution 2024-21: To Adopt The 2025 Property and Facility Fund Budget **[ACTION]**
 - g. Resolution 2024-22: To Adopt The 2025 Levy Sustainability Fund Budget **[ACTION]**
 - h. Resolution 2024-23: To Adopt The 2025 Debt Service Fund Budget **[ACTION]**
 - i. Resolution 2024-24: Transfer a Portion of Levy Sustainability Funds to the General Fund **[ACTION]**

New Business

1. 2025 Election of Officers

Officers Reports: *Brief, informational updates or reports about the Library, its staff, and activities*

1. 2024 Staff Engagement Survey Action Planning Updates
2. Strategic Plan Communications Plan
3. 2025 General Election Report

Announcements

Closed Session

The Board of Trustees will recess to Closed Session to discuss collective bargaining matters.

Adjournment **[ACTION]**