

AGENDA

Regular Meeting of the Pierce County Library System Board of Trustees

November 13, 2024 | 3:30 p.m.

The meeting will be held in person at 3005 112th St E, Tacoma, WA 98446

Virtual attendance options: **Phone:** Dial+1.253.205.0468 | Webinar ID: 862 2356 6846 | Passcode: 539640

Web Browser or App: <https://us06web.zoom.us/j/86223566846?pwd=2hF4iFK21bhxftMgR8R6FSRdN4sPhv.1>

(Zoom user account is required to join via web browser)

Call to Order: Pamela Duncan, Chair

Public Comment: *This is time set aside for members of the public to speak to the Board of Trustees. Comments will be limited to three (3) minutes. To provide comments virtually, sign up by emailing pmcbride@piercecounitylibrary.org by 2:00 p.m. on November 13. Written comments must be provided 24 hours prior to the meeting.*

Consent Agenda [ACTION]: *Consent agenda items are considered routine and are acted on with one motion. There will be no separate discussion on these items unless a member of the Library Board requests an item to be removed from the Consent Agenda for discussion.*

1. Approval of Minutes of October 10, 2024, Regular Meeting
2. Approval of October Payroll, Benefits, and Vouchers
3. Resolution 2024-10 To Declare Furnishings and Equipment Surplus to Public Service Needs

Board Development: Cybersecurity Training Modules

Reports

1. Executive Director Report
2. Fundraising Performance Report
3. September 2024 Financial Report
4. Public Services Report and Metrics Dashboard

Unfinished Business

1. 2025-2029 Strategic Plan Final Draft Discussion
2. Resolution 2024-11: 2025 Schedule of Regular Meetings **[ACTION]**
3. Policy Review
 - a. Borrowing Privileges – 2nd Reading **[ACTION]**
 - b. Disposition of Policies Discussion
4. 2025 Budget and Work Plan
 - a. General Fund
 - b. Capital Improvement Fund
 - c. Levy Sustainability Fund
 - d. Property & Facility Fund
 - e. Election Fund
 - f. Debt Service Fund

First Public Hearing: 2025 Draft Budget of Revenue and Expenditures [ACTION]: *The purpose of this hearing is to receive comments from interested members of the public regarding the Pierce County Library System's draft 2025 budget of Revenue and Expenditures. Comments will be limited to three (3) minutes.*

1. 2025 Revenue Sources and 2025 Expense Budget: Consideration of increases in property tax revenues, regarding the 2024 property tax levies for collection in 2025 (per RCW 84.55.120)

Unfinished Business (cont.)

5. 2025 Budget and Work Plan

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- a. Resolution 2024-12: To Request Highest Lawful Levy and Levy Certification **[ACTION]**
- b. Resolution 2024-13: To Transfer Set-Asides in the General Fund to the Capital Improvement Fund **[ACTION]**

Officers Reports: *Brief, informational updates or reports about the Library, its staff, and activities*

1. Q3 Marketing and Communications Results
2. 2025 Marketing and Communications Plan
3. Transfer of Unused Patron Printing Balances to DOR Unclaimed Property

Announcements

Closed Session

The Board of Trustees will recess to Closed Session to discuss collective bargaining matters.

Adjournment **[ACTION]**