



Book Club Kit Reservations Instructions

Note: These instructions are for use after Tuesday, Oct. 1, 2024. For additional help, please contact your Pierce County Library.

Reserve a Book Club Kit

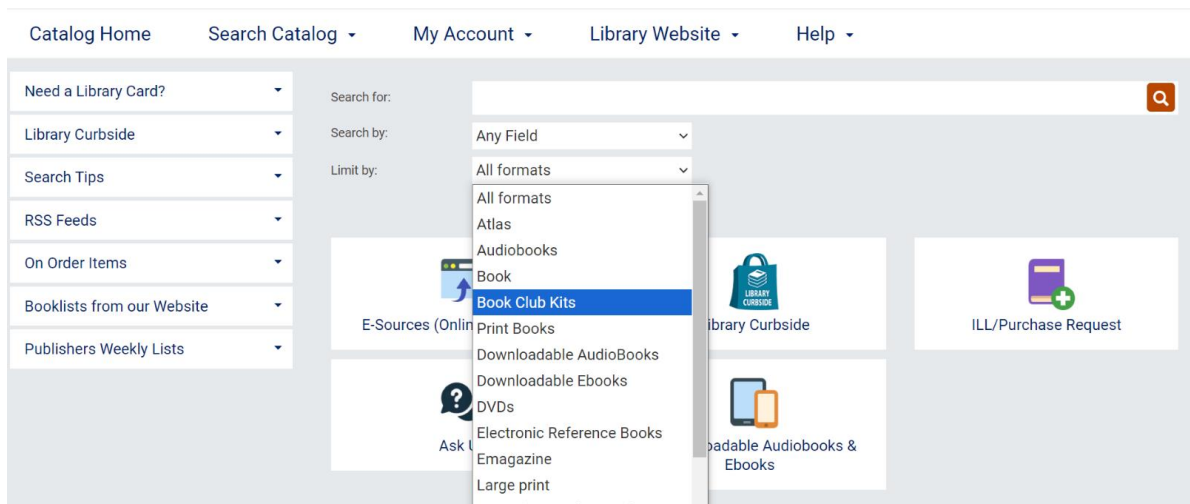
Go to mypcls.org

- Enter the title you are searching for in the search box at the top.
- Select the Search Catalog toggle and press the magnifying glass button to search.
- If you do not see the Book Club Kit you are searching for in the search results, you can narrow down your search by using the filters on the top of the page, or the left-hand side of the page.
- Below the keyword search, select the Limit by dropdown menu and change format to Book Club Kits. Select the magnifying glass next to your search term to update your search.
- From the left side menu, try filtering by Types of Materials – Book Club Kits to narrow your search. Your search will be updated automatically. If you don't see Book Club Kit as an option, try selecting More to see all material types.
- When you find the record for the Book Club Kit you are searching for, select the Place Hold button - this will take you to the holds screen.
- On the holds screen, select your pick up location.
- If you want your Book Club Kit for a future date, select the date that you want your hold to activate in the Activation Date box. We recommend this to be one week before you want to pick up the kit.
- Select Submit Request to complete your reservation.

Search All Book Club Kits

Go to mypcls.org

- Select the link for Library Catalog above the search box.
- In the search for box put an *
- In the Limit by dropdown menu, select Book Club Kits:



- Select the magnifying glass to conduct your search. The search results will list all of our current Book Club Kits.

Cancel or Change the Activation Date for Your Reservation:

Go to mypcls.org

- Select the Log-In button on the top right of the page.
- Log in using your Pierce County Library card number and pin number.
- Select My Account from the top of the page and select Requests from the drop-down menu.
- Find the Book Club Kit you want to change and select the checkbox to the left of the title
- Select from the buttons near the bottom: Change Pick Up Location, Cancel Selected or Suspend/Reactivate Selected.
- To change your activation date, select the Suspend/Reactivate Selected button.
- Enter your new activation date in the date field on the next page and select submit. We recommend this to be one week before you want to pick up the kit.