

AGENDA

Regular Meeting of the Pierce County Library System Board of Trustees

March 13, 2024 | 3:30 p.m.

The meeting will be held in person at 3005 112th St E, Tacoma, WA 98446

Virtual attendance options: **Phone:** Dial+1.253.205.0468 | Webinar ID: 862 2356 6846 | Passcode: 539640

Web Browser or App: <https://us06web.zoom.us/j/86223566846?pwd=2hF4iFK21bhxftMgR8R6FSRdN4sPhv.1>

(Zoom user account is required to join via web browser)

Call to Order: Pamela Duncan, Chair

Public Comment: *This is time set aside for members of the public to speak to the Board of Trustees. Comments will be limited to three (3) minutes. To provide comments virtually, sign up by emailing pmcbride@piercecountylibrary.org by 2:00 p.m. on March 13. Written comments must be provided 24 hours prior to the meeting.*

Board Development

1. Governing Board Financial Oversight Responsibility Training: Christine Smith, TDJ CPAs

Consent Agenda [ACTION]: *Consent agenda items are considered routine and are acted on with one motion. There will be no separate discussion on these items unless a member of the Library Board requests an item to be removed from the Consent Agenda for discussion.*

1. Approval of Minutes of February 14, 2024, Regular Meeting
2. Approval of February Payroll, Benefits, and Vouchers
3. Change Order for Sumner Architect to Include LEED Certification Services
4. Change Order for Environmental Consultant Firm NV5

Reports

1. Executive Director Report
2. Fundraising Performance Report
3. January 2024 Financial Report
4. Public Services Report and Metrics Dashboard

Unfinished Business

1. Lakewood Libraries
 - a. Interim and Downtown Libraries Update
 - b. Future Lakewood Library Planning: In-Person Study Sessions
 - c. City of Lakewood Interlocal Agreement –Tree Artifact Transfer **[ACTION]**
2. New Sumner Library Development, Ownership and Management Agreement **[ACTION]**
3. Policy Review
 - a. Naming – Discussion
 - b. Donations and Sponsorships – 1st Reading
 - c. Human Resources Policy Manual – 2nd Reading **[ACTION]**
 - d. Public Records Request – 2nd Reading

Public Hearing Regarding Proposed Public Records Policy Fee Schedule [ACTION]: *The purpose of this hearing is to receive comments from interested members of the public regarding the Pierce County Library System's proposed revision to the Public Records Request Policy Fee Schedule (per RCW 42.56.070(7)). Comments will be limited to three (3) minutes.*

Unfinished Business (continued)

3. Policy Review
 - d. Public Records Request **[ACTION]**

New Business

1. New Sumner Library Building Design

AGENDA

Officers Reports: *Brief, informational updates or reports about the Library, its staff, and activities*

1. All Staff Day
2. Trustee Vacancy Update
3. Special Election Results
4. Association of WA Cities WellCity Award

Announcements

Adjournment [ACTION]