
NEWS RELEASE



Jan. 8, 2024

Contact: [Mary Getchell](#), Marketing and Communications Director
253-548-3428-office; 253-229-4477-mobile

UPDATED: Pierce County Library Board reviews policies and conducts other business

This news release is updated to reference the Jan. 10 Pierce County Library System Board of Trustees' meeting as a special meeting versus a regular meeting, due to an incomplete procedure to establish the regular meeting schedule for 2024. The correct procedure will be done at the Jan. 10 special meeting.

PIERCE COUNTY, Washington – At the Pierce County Library System's [Board of Trustees' Wednesday, Jan. 10, 3:30 p.m.](#), special meeting, the Board will continue reviewing updates to policies, hear about progress for the interim Lakewood Pierce County Library, discuss recruiting a new Board of Trustee, and address additional business.

The meeting will be held in person at the Pierce County Library Administrative Center at 3005 112th St. E., Tacoma. Optional virtual attendance is available via mypcls.org/about-us/board-of-trustees/.

Trustees will continue reviewing and considering changes to policies including the Library's human resources manual and public records request.

Library administrators will give an update on the progress it has made on the many requirements to build the interim Lakewood Library, to be located at 10202 Gravelly Lake Dr. S.W. To date, land use and site development requirements have been approved. The Library has submitted and is working toward approval for the right of way, sewer and building permit. Administrators and the building installation team are creating a construction schedule.

Also, at the meeting, the Board of Trustees will discuss plans to recruit a new Board of Trustee, to join the Board in August, filling a position that will be vacated by Trustee Jamilyn Penn. Trustees approve budgets, adopt policies and set the overall goals and direction for the Library System. The positions are non-paid and are appointed to five-year terms, with an opportunity to serve up to two consecutive terms.

In addition, at the December Board of Trustees meeting, trustees appointed Pam Duncan as Chair and Neesha Patel as Vice-Chair for the Board in 2024.

For [more information](https://mypcls.org/about-us/board-of-trustees/): <https://mypcls.org/about-us/board-of-trustees/>.

About Pierce County Library System

The nationally acclaimed [Pierce County Library System](#) serves 671,000 people throughout Pierce County with 19 libraries and online services. The system is the fourth largest in the state and property taxes are the main funding source. People may choose from more than one million books, e-books, audiobooks, movies and other materials. Pierce County Library is committed to directing services in three primary areas: learning, enjoyment and community connection. Its services and programs spark success for Pierce County residents. People make approximately one million visits to Pierce County Libraries each year. The Library provides services and

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programs directly to people in adult care facilities, people who are homebound, and to children in childcare centers and schools. [Pierce County Libraries are located](#) at Anderson Island, Bonney Lake, Buckley, DuPont, Eatonville, Fife, Gig Harbor, Graham, Key Center, Lakewood, Milton/Edgewood, Orting, Parkland/Spanaway, South Hill, Steilacoom, Summit, Sumner, Tillicum and University Place. Pierce County Library is an independent municipal corporation and operates as a junior taxing district.

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AGENDA

Special Meeting of the Pierce County Library System

Board of Trustees January 10, 2024 | 3:30 p.m.

The meeting will be held in person at 3005 112th St E,
Tacoma, WA 98446

Virtual attendance options: **Phone:** Dial+1.253.205.0468 | Webinar ID: 862 2356 6846 |
Passcode: 539640 **Web Browser or App:**

<https://us06web.zoom.us/j/86223566846?pwd=2hF4iFK21bhxftMgR8R6FSRdN4sPhv.1>

(Zoom user account is required to join via web browser)

Call to Order: Pamela Duncan, Chair

Public Comment: *This is time set aside for members of the public to speak to the Board of Trustees. Comments will be limited to three (3) minutes. To provide comments virtually, sign up by emailing pmcbride@piercecounitylibrary.org by 2:00 p.m. on January 10. Written comments must be provided 24 hours prior to the meeting.*

Board Development

1. Strategic Planning Overview, Coraggio Group

Consent Agenda [ACTION]: *Consent agenda items are considered routine and are acted on with one motion. There will be no separate discussion on these items unless a member of the Library Board requests an item to be removed from the Consent Agenda for discussion.*

1. Approval of Minutes of December 13, 2023, Regular Meeting
2. Approval of December Payroll, Benefits, and Vouchers
3. Resolution 2024-01 To Declare Furnishings and Equipment Surplus to Public Service Needs

Executive Director Report

1. Executive Director Report
 - a. Fundraising Performance Report
 - b. November 2023 Financial Report

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c. Public Services Report and Metrics Dashboard

Unfinished Business

1. Resolution 2024-02: 2024 Schedule of Regular Meetings – Gretchen Caserotti [ACTION]
2. Lakewood Libraries
 - a. Interim Lakewood Library Update
 - b. Future Lakewood Libraries Planning
3. Policy Review
 - a. Human Resources Policy Manual – Discussion
 - b. Public Records Request – Discussion

New Business

1. 2024 Foundation/Library Agreement [3 ACTIONS]
2. Trustee Vacancy Process
3. Amended Levy Certification

Announcements Adjournment [ACTION]