
Board Policy



Community Exhibit Spaces Policy

Policy Statement

The Pierce County Library System (the “Library”) offers community exhibit spaces in the public areas of some of its facilities. Community exhibit spaces are for information about civic, cultural, educational, and recreational programs of interest to the local community and are subject to review and approval by the Library Executive Director and designees.

Purpose

The Library endeavors to offer exhibits of community-generated content of diverse subject matter for children, adults, and families. This policy applies to all Library spaces offered for community exhibits.

Policy

Community exhibit spaces are available free of charge for individuals or organizations engaged in civic, cultural, educational, and recreational activities. They are not available for money-raising or commercial purposes as interpreted by the library, with the exception of fundraisers and promotions held by the Pierce County Library Foundation or Friends of the Library.

Exhibits may include such forms as:

- Presentation of books, visual arts, crafts, paintings, drawings, sculptures, and a variety of media.
- Information about community affairs, organizations, services, and activities.

No political candidate or election-oriented materials, commercial promotions or private events, such as yard sales, and services provided, are eligible for exhibit. The Library retains the discretionary right of refusal and is not obligated to accept exhibits or items offered for exhibit.

The Library reserves the right to arrange exhibits on Library property and to make the final decision regarding content and physical presentation of exhibits.

Acceptance of an exhibit does not constitute an endorsement by the Library of the content of the exhibit, of the views expressed in materials, or of the individual or organization curating the exhibit.

Library staff accepts suggestions for exhibit topics, but topics and material selection is at the discretion of the Library staff, and ultimately, the Library Executive Director who retains sole discretion to remove or shorten the timeframe of display for any item.

Application:

Community members are invited to apply for an exhibit date by completing a formal application.

Terms for Exhibiting:

Agree to exhibit in the Library exhibit spaces constitutes acceptance of these terms.

Exhibitors:

- Are encouraged to visit the space available for the exhibit prior to its installation.

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- Are responsible for repairing damage to the exhibit space. Library staff will assess the condition before and after the exhibit.
 - Are encouraged to insure any items of value.

Library Responsibilities:

- Does not provide storage space for artists' materials
- Is not responsible for theft and damage of exhibits
- Reserves the right to request a certificate of insurance from an exhibitor should it be deemed necessary.
- Reserves the right to dispose abandoned items at the Library's discretion of time and manner, provided that the exhibitor doesn't respond to requests to remove such items.

Descriptions of artwork displayed in the exhibit will be provided by the exhibitor and approved by the Library Executive Director or a delegate.

Adopted by the Board of Trustees of the Pierce County Rural Library District on November 8, 2023.

By the enactment of this policy the Board of Trustees of Pierce County Library System is concurrently rescinding any prior policy or procedure within PCLS that is either in conflict with or expansive of the matters addressed in this policy.