

AGENDA

**Regular Meeting of the Pierce County Library System Board of Trustees
September 13, 2023 | 3:30 p.m.**

The meeting will be held in person at 3005 112th St E, Tacoma, WA 98446

Optional virtual attendance available via:

Phone: Dial+1.253.205.0468 | **Webinar ID:** 819 4170 0672 | **Passcode:** 419305

Web Browser or App: <https://us06web.zoom.us/j/81941700672?pwd=N1hQY0hXWkxEaXZjSnhaQ3RyTkN4QT09>
(Zoom user account is required to join via web browser)

Call to Order: Jamilyn Penn, Chair

Public Comment: *This is time set aside for members of the public to speak to the Board of Trustees. Comments will be limited to three (3) minutes. To provide comments virtually, sign up by emailing pmcbride@piercecounitylibrary.org by 2:00 p.m. on September 13. Written comments must be provided 24 hours prior to the meeting.*

Consent Agenda [ACTION]: *Consent agenda items are considered routine and are acted on with one motion. There will be no separate discussion on these items unless a member of the Library Board requests an item to be removed from the Consent Agenda for discussion.*

1. Approval of Minutes of August 9, 2023, Regular Meeting
2. Approval of August Payroll, Benefits, and Vouchers
3. Resolution 2023-13: To Declare Furnishings and Equipment Surplus to Public Service Needs

Board Development

1. Open Public Meetings Act Training, Assistant Attorney General Morgan Damerow

Unfinished Business

1. Sumner Library Capital Facilities Area (LCFA) Ballot Measure and New Library Next Steps
2. Downtown and Interim Lakewood Libraries Update
 - a. Interim Lakewood Library Furniture Purchase Order **[ACTION]**
 - b. Interim Lakewood Library Shelving System Purchase Order **[ACTION]**
 - c. Interim Lakewood Library Site Development Purchase Order **[ACTION]**
3. Facilities Condition Assessment Architect Purchase Order **[ACTION]**
4. Policy Review
 - a. Board Bylaws Revision (2nd Reading) **[ACTION]**
 - b. Library Rules of Conduct (1st Reading)
 - c. Ethics and Conflict of Interest Discussion
 - d. Public Comment Discussion
 - e. Library Access-Related Policies Discussion (Unattended Persons, Meeting Rooms, Community Exhibits)

New Business

1. Strategic Planning Process
2. Approval of Revised Foundation Agreement **[ACTION]**

Executive Session **[ACTION]**

The Board of Trustees will recess to Executive Session, per RCW 42.30.110, to discuss a periodic personnel evaluation for approximately 15 minutes.

New Business (cont.)

3. 2024 Executive Director Salary Agreement **[ACTON]**

AGENDA

Officers Reports: *Brief, informational updates or reports about the Library, its staff, and activities*

1. Board Policies Progress Update
2. August 2023 Primary Election Results
3. Staff Demographics Annual Report
4. Fines Update

Executive Director Report

1. Executive Director Report
 - a. Fundraising Performance Report
 - b. July 2023 Financial Report
 - c. Public Services Report and Metrics Dashboard

Announcements and Potential Future Topics

Adjournment [ACTION]