

## AGENDA

**Regular Meeting of the Pierce County Library System Board of Trustees  
August 9, 2023 | 3:30 p.m.**

**The meeting will be held in person at 3005 112<sup>th</sup> St E, Tacoma, WA 98446**

Optional virtual attendance available via:

**Phone:** Dial+1.253.205.0468 | **Webinar ID:** 819 4170 0672 | **Passcode:** 419305

**Web Browser or App:** <https://us06web.zoom.us/j/81941700672?pwd=N1hQY0hXWkxEaXZjSnhaQ3RyTkN4QT09>  
(Zoom user account is required to join via web browser)

**Call to Order:** Jamilyn Penn, Chair

**Public Comment:** *This is time set aside for members of the public to speak to the Board of Trustees. Comments will be limited to three (3) minutes. To provide comments virtually, sign up by emailing [pmcbride@piercecountylibrary.org](mailto:pmcbride@piercecountylibrary.org) by 2:00 p.m. on August 9. Written comments must be provided 24 hours prior to the meeting.*

**Consent Agenda [ACTION]:** *Consent agenda items are considered routine and are acted on with one motion. There will be no separate discussion on these items unless a member of the Library Board requests an item to be removed from the Consent Agenda for discussion.*

1. Approval of Minutes of July 12, 2023, Regular Meeting
2. Approval of July Payroll, Benefits, and Vouchers
3. Buckley Library Site Update: EHS-I Consulting Services Agreement
4. Resolution 2023-12: To Declare Furnishings and Equipment Surplus to Public Service Needs

### Board Development

1. First Amendment in Virtual Spaces Training – Jessica Goldman, Partner, Summit Law Group

### Executive Director Report

1. Executive Director Report
  - a. Fundraising Performance Report
  - b. June 2023 Financial Report
  - c. Public Services Report and Metrics Dashboard

### Unfinished Business

1. Sumner Library Capital Facilities Area (LCFA) Ballot Measure
2. Downtown and Interim Lakewood Libraries Update
3. 2024 Budget Process – Fiscal Management Policy Approval (2<sup>nd</sup> Reading) [ACTION]
4. Policy Review – Board Bylaws Revision (1<sup>st</sup> Reading)

### New Business

1. Policy Review Discussion – Library Rules of Conduct Revision

### Executive Session [ACTION]

*The Board of Trustees will recess to Executive Session, per RCW 42.30.110, to discuss a periodic personnel evaluation for approximately 10 minutes.*

**Officers Reports:** *Brief, informational updates or reports about the Library, its staff, and activities*

1. Q2 Marketing and Communications Results
2. Q2 Marketing and Communications Focus on E-books, Online Audiobooks, Magazines, and Videos Results

### Announcements and Potential Future Topics

### Adjournment [ACTION]