Welcome!

Community Advisory Committee Members
David Anderson
Sherwanda Beck-Atkinson
Amelia Escobedo
Bob Estrada
Ron Irwin
Lianna Olds
Josette Parker
Darwin Peters II
Ginny Rawlings
Tim Rhee
Chelsey Tchosik
Bob Warfield

Pierce County Library System
Mary Getchell, PCLS Marketing and Communications Director & Project Manager
Connie Behe, PCLS Customer Experience Deputy Director

City of Lakewood
Becky Newton, City of Lakewood Economic Development Manager

Consultant Team
Brian Murphy, Project Manager
Rebecca Fornaby, Engagement Lead
Michelle Ellsworth, Meeting and Engagement Support
Jason Hennessy, Financial Analyst (not present)

BUILDINGWORK (Architecture Firm)
Matt Aalfs, AIA, Principal
Kate Weiland, AIA, Associate Principal
## Agenda

<table>
<thead>
<tr>
<th>Time</th>
<th>Topic</th>
<th>Lead</th>
</tr>
</thead>
<tbody>
<tr>
<td>2:00</td>
<td>Welcome &amp; Introductions</td>
<td>All; Led by Brian Murphy, BERK</td>
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<tr>
<td>2:10</td>
<td>Meeting Purpose, Agenda, &amp; Updates</td>
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<td></td>
<td>Downtown Library Update</td>
<td>Brian</td>
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<td></td>
<td>Community Engagement Update</td>
<td>Mary Getchell, PCLS</td>
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<td></td>
<td>Follow-up to Previous Meeting Action Items</td>
<td>Rebecca Fornaby, BERK</td>
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<td></td>
<td>Summary of Recent Public Input</td>
<td>Brian</td>
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<tr>
<td>2:20</td>
<td>Discussion: CAC Charge, Evaluative Framework &amp; Decision-Making Process</td>
<td>Brian/All</td>
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<tr>
<td>2:45</td>
<td>Additional Context</td>
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<td></td>
<td>Built Environment</td>
<td>Becky Newton, City of Lakewood</td>
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<tr>
<td></td>
<td>Public Libraries: 21st Century Design and Access</td>
<td>Connie Behe, PCLS</td>
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<td></td>
<td>BUILDINGWORK Presentation: Library Spaces</td>
<td>Kate Weiland, Matt Aalfs, BUILDINGWORK</td>
</tr>
<tr>
<td>3:55</td>
<td>Next Steps</td>
<td>Brian</td>
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<tr>
<td>4:00</td>
<td>Adjourn</td>
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2022

<table>
<thead>
<tr>
<th>June</th>
<th>July</th>
<th>August</th>
<th>September</th>
<th>October</th>
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**TASK 1**
Project Management

**TASK 2**
Meeting Design and Facilitation
- Advisory Committee Kickoff
- Meeting #2
  - Evaluative Framework
  - Contemporary libraries
- Meeting #3
  - Community Input
  - Cost analysis
- Meeting #4
- Meeting #5
  - Evaluation & recommendations development

**TASK 3**
Financial Scenarios
- Data Gathering and Cost Evaluation
- Presentation of Findings

**TASK 4**
Community Engagement and Report Development
- Community Outreach & Engagement
- Review Additional Community Input
- Draft and Finalize Recommendations
- Presentation of Recommendations
Downtown Library Update

- The PCLS Board of Trustees has directed library administrators to negotiate a lease for temporary space.

- Next steps:
  - Library administrators are negotiating the lease.
  - When a lease is agreed upon, administrators will present it to the Board of Trustees.
  - Once a lease is signed, the Library System will share information about the location and plans for the temporary location with the Community Advisory Committee and Lakewood residents.
Engagement Update

- **Online survey open July 22-August 19**
  - (https://www.surveymonkey.com/r/LakewoodLibraries22)

- **Survey promotion**
  - News release and news coverage
  - Marketing emails to Lakewood, Tillicum, Steilacoom card holders
  - Posts and boosted posts on PCLS and Lakewood social media
  - Direct mail postcard to Lakewood and Tillicum residents
  - Posted on Library and City’s websites
  - Targeted emails to stakeholders who participated in 2019

- **In-person events:** Farmers Markets, SummerFEST

- **Interviews:** One-on-one sessions with stakeholders
CAC Requests from Meeting 1

- Formal process for public record and communication ✓ today: In FAQ; review input received
- Clarification of the Committee’s role ✓ today: In FAQ; discuss with Eval Framework
- Request: Evaluative Framework & Decision Making ✓ today: Discuss
- Request: Zoning and Parking Information ✓ today: Provide under Additional Context
- Tillicum Library Tour Coordination

Who is interested?
Previous Meeting Action Items: CAC and Public Input

- **How can Community Advisory Committee (CAC) participate?**
  - Share comments during scheduled Committee meetings.
  - Engage in deliberation and express opinions during the meeting, so members take collective steps to reach a decision during scheduled meetings with other members present.
  - Direct questions and comments to the project email: LakewoodCAC@pcls.us

- **How can the public learn about and comment on the project?**
  - Visit the project webpage at LakewoodCAC.pcls.us for all meeting agendas, materials, and summaries.
  - Email the Committee at LakewoodCAC@pcls.us. Email input will be summarized and provided verbatim to CAC.
  - Listen in on the meetings via Zoom or at the Library’s Administrative Center (3005 112th St. E., Tacoma).
  - Share input via the online survey: https://www.surveymonkey.com/r/LakewoodLibraries22
Summary of Public Input Received Since Last CAC Meeting

- Questions and comments sent to LakewoodCAC@pcls.us will be shared with the CAC each meeting and included as part of the public record.

- Input received as of August 4
  - 21 community members have asked to receive project updates (as well as 347 survey respondents)
  - A community member is interested in having the meetings recorded going forward and allowing public comment at the meetings.
  - A community member who has been using the Library for almost 20 years hopes that plans are being considered to rebuild the Lakewood Library in the same location.
  - A community member would like longer hours at Tillicum Library and would like to be able to buy books from the Friends again.

- The verbatim comments can be found on the project website at LakewoodCAC.pcls.us
CAC Charge, Evaluative Framework, & Decision-Making Process
Phases of Work

**CAC Process**
- Info Gathering & Discussion
- Recommendation Development

**Policy Maker Process**
- PCLS Board of Trustees
- Lakewood City Council
- Review
- Make Decision
- Site Selection, Full Cost Estimation
- Public Engagement & Financing Strategy

**Tactical Planning & Implementation by PCLS**

<table>
<thead>
<tr>
<th>Public</th>
<th>CAC</th>
<th>Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provide comments and survey input</td>
<td>Provide comments</td>
<td>Provide information</td>
</tr>
<tr>
<td>Review, discuss, recommend</td>
<td>Serve as champions</td>
<td>Engage broader community</td>
</tr>
</tbody>
</table>

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<tr>
<th>BERK</th>
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<tbody>
<tr>
<td>Facilitate CAC process</td>
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<tr>
<td>Engage broader community</td>
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</table>

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<thead>
<tr>
<th>None</th>
<th>None</th>
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</table>

Altitude
Review of CAC Charge

Advise on how the Library System can provide quality services in a safe, welcoming space for Lakewood and Tillicum residents.

- **Review existing community input** and additional public engagement efforts.
- **Review facility history and current conditions** of both the Lakewood Library and the Tillicum Library.
- **Develop an Evaluative Framework and decision-making process** for considering long-term facility options.
- **Make directional recommendations** to the Lakewood City Council and the Pierce County Library System’s Board of Trustees in the fall of 2022.
Key Questions to Answer

CAC recommendations are expected to address the following key questions at a directional or planning level, not an implementation level:

<table>
<thead>
<tr>
<th>Lakewood Pierce County Library</th>
<th>Tillicum Pierce County Library</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Should the Downtown Library be...</strong></td>
<td><strong>Should the Tillicum Library be...</strong></td>
</tr>
<tr>
<td>▪ Substantially renovated in the same location?</td>
<td>▪ Renovated in the same location?</td>
</tr>
<tr>
<td>▪ Torn down and rebuilt in the same location?</td>
<td>▪ Relocated and rebuilt in a new location?</td>
</tr>
<tr>
<td>▪ Rebuilt in a new location?</td>
<td></td>
</tr>
<tr>
<td>▪ Relocated to a building elsewhere that would be renovated to serve as a library?</td>
<td></td>
</tr>
</tbody>
</table>

The Committee may opt to make conditional recommendations to reflect tactical details that can’t be fully addressed in this phase of work. For example, the Committee could recommend a first choice if conditions can be met, backed up by an alternative if conditions cannot be met.

Pause for questions or input
Discussion

Are we missing any important dimensions?
What specific factors should we consider?

Proposed Evaluative Framework

- **Service Suitability**, considering the service delivery of the library, senior center, and other organizations
- **Location**, including accessibility and neighborhood benefit
- **Practical Feasibility**, including feasibility and time
- **Cost**, considering capital and operating costs
Service Suitability: Library, Senior Center and Other Services

- Questions to answer as we score Service Suitability
  - Does the option meet the desires we have seen in community engagement efforts?
  - Is the space suitable for PCLS service delivery?
  - Is the space suitable for Senior Center service delivery?
  - Will the space allow flexibility and evolution as needs change?
  - Other?

- Inputs to inform assessment
  - Community engagement summary
  - Presentation on contemporary library services
  - Input from PLCS administrators
  - Input from Senior Center leadership and City staff
**Location**

- **Questions to answer as we score Location**
  - Is the option close and convenient to current and future populations?
  - Is the option accessible by foot, transit, and by car given current and planned infrastructure?
  - Is the option suitable to equitably serving Lakewood’s diverse and changing population?
  - Will the neighborhood benefit be maximized (safety and place making)?
  - Other?

- **Inputs to inform assessment**
  - Map
  - Input from City staff

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**2019 Community Engagement Recap**
- **84% of survey respondents favor new libraries in Lakewood**
- **Priorities:** Resources, security, longer hours
- **Concerns:** Location and access, cost/taxes, unhoused individuals and loitering
Practical Feasibility

- Questions to score Practical Feasibility
  - Is securing a site feasible? Are there sites available for acquisition and/or redevelopment?
  - Is parking sufficient?
  - How long will it take to open?
  - Other?

- Inputs to inform assessment
  - Input from PCLS administration
  - Input from City staff
Cost

- Factors included in scoring Cost
  - Capital
    › Parcel acquisition (if applicable)
    › Construction or renovation
  - Operating
    › Lease (if applicable)
    › Staffing
    › Operations and maintenance
  - Risk and variance in cost estimates
  - Other?

Cost estimates will be in total dollars, without consideration of financing given unknowns (at this point) related to funding strategy, which could blend funding from multiple sources, including a capital campaign, City or partner resources, existing PCLS resources, voted measures, and others.
## Mock-up of Proposed Evaluative Framework Matrix

<table>
<thead>
<tr>
<th>Service Suitability</th>
<th>Location</th>
<th>Practical Feasibility</th>
<th>Cost</th>
<th>Risk / Variance</th>
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<tbody>
<tr>
<td></td>
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<tr>
<td>Library</td>
<td>Accessibility</td>
<td>Neighborhood Benefits</td>
<td>Site Feasibility</td>
<td>Time</td>
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<td>Rebuild in new location</td>
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<td></td>
<td>N/A</td>
<td>Fair</td>
<td>Average</td>
<td>Good</td>
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19
Proposed Decision-Making Process

- The goal will be to reach **unanimous consensus** – meaning that all members can support, or live with, the Advisory Committee recommendations.

- If consensus cannot be reached, **a majority vote** will determine the CAC recommendation, **with the full range of opinions described**.

Pause for questions or input
Additional Context

Built Environment: map, zoning, parking requirements
Summary of Contemporary Library Best Practices and Role
BUILDINGWORK Presentation: Contemporary Library Spaces
## Zoning and Parking Requirements

<table>
<thead>
<tr>
<th>Use</th>
<th>Unit Measure</th>
<th>Optional Minimum (TDM program only; see 18A.80.060(H))</th>
<th>Max</th>
<th>Required Bicycle Parking Space</th>
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</thead>
<tbody>
<tr>
<td>Libraries</td>
<td>Per 200 square feet of gross floor area.</td>
<td>0.5</td>
<td>1</td>
<td>1 per 20 auto stalls. Minimum of 2.</td>
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</table>

### Zoning

- Libraries are allowed as a primarily permitted use in the Neighborhood Commercial 1 (NC1), Neighborhood Commercial 2 (NC2), and Central Business District (CBD) zones. There is a conditional permit required for the Transit Oriented Commercial (TOC), and Commercial 2 (C2) zones.

- **Downtown** is all CBD.

- **Tillicum** is a mix of zones. The current library is in Public Institution zoning. The City-owned property is located at 14702 Union Avenue SW, which is currently zoned Multifamily 1 (MF1). NC2 zoning is present along Union Avenue, adjacent to the City owned property. The City could extend NC2 zoning to accommodate this use through a zoning change.
Tillicum
Public Libraries
Equitable Access to Information

Services

- Spaces
- Materials
- Staff
- Programs
- Technology
Serving Every Body in the Community

• Modern libraries are design around how people use them – human-centered design
• Diversity and inclusion
• ADA compliant
• Accommodate a variety of formats
Designed for Accessibility

Diversity and Inclusion
- Spaces
- Modular
- Mobile

Formats
- Programs
- Technology
- Digital inclusion

ADA
- Parking
- Bathrooms
- Adaptive technology

Click to edit Master text styles
Spaces
- Universal design
- Patron experience
- Modular
- Reasonably safe

Programs
- 21st Century Skills
- Participatory learning
- Connection, Learning, Enjoyment

Technology
- Flexible
- Content creation
- Infrastructure

Partnerships
- Meeting rooms
- Support organizations
- Go to where the people are
Thank you

Pierce County Library System
Information & Imagination

piercecountylibrary.org
Library as Place

Contemporary Trends in Public Library Design

August 12, 2022

Kate Weiland, AIA
Associate Principal
BuildingWork

Matt Aalfs, AIA
Principal/Founder
BuildingWork
Contemporary Library Design is about Equity, Access, and Inspiration

Equity:
• Library is welcoming and open to everyone
• Services tailored to specific needs of the local community

Access:
• Books, materials, computers, and a safe place to be
• Hours, programs, and physical building are designed for maximum access
• Spaces designed to accommodate talking and gathering, quite reading and study, and play-based learning

Inspiration:
• Explore new ideas through browsing and programming
• Sharing of ideas and cultures in community-centered space
• Create library spaces that are inspiring
How Equity, Access, and Inspiration are Translated to Building

- Natural Light and Views that are proven to aid well-being
- Healthy Buildings created from sustainable materials
- Accessible Buildings welcoming to those of all ages and abilities
- Visible Spaces a civic presence and good sight lines throughout the library
- Flexible Spaces that can be open or shut, be small or large, and adapt to many uses
- Spaces to Sit that cater to all bodies
- Spaces to Gather that can be used by anyone in the community
- Spaces to Learn and Play that stimulate through color, pattern, and activity
Boulevard Park Library
Transforming an Existing Library
Skyway Library
Creating a New Community Center
Meeting Close
Next Steps

- Tillicum Tour Coordination
- Next CAC meeting
  - Review and finalization of Evaluation Framework
  - Review of community input
  - Review of costs
# Monthly Meeting Series

<table>
<thead>
<tr>
<th>Meeting</th>
<th>Topics</th>
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<tbody>
<tr>
<td>June</td>
<td>• Introductions, Project Purpose and Committee Charge</td>
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<tr>
<td></td>
<td>• Presentation: Project Context, Synopsis of Community Input</td>
</tr>
<tr>
<td>August</td>
<td>• Community Engagement Update</td>
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<td></td>
<td>• Project Context (part 2) - Summary of contemporary library best</td>
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<td></td>
<td>practices in service delivery and facilities</td>
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<td></td>
<td>• Discussion: Develop Evaluative Framework</td>
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<tr>
<td>September</td>
<td>• Review of Additional Community Input</td>
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<td></td>
<td>• Consideration of Facility Options</td>
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<tr>
<td>Early October</td>
<td>• Recommendations development</td>
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<tr>
<td>Late October</td>
<td>• Recommendations refinement</td>
</tr>
<tr>
<td></td>
<td>• Review of draft report</td>
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