

AGENDA

Special Meeting of the Pierce County Library System Board of Trustees September 29, 2021 | 10:00 AM

This is a Virtual Meeting. Attendees may join via either:

- **Phone:** Dial+ 1.253.215.8782 | Webinar ID: 865 2613 4468 | Passcode: 066377; or
- **Web browser** (Zoom user account is required to join via web browser):
<https://us06web.zoom.us/j/86526134468?pwd=aIMxQkE3amM1SXo4MC91K2QvU2hxZz09>; or
- **App** (Zoom user account is NOT required if joining by app) (Windows App | iPad / iPhone App | Android App)
<https://us06web.zoom.us/j/86526134468?pwd=aIMxQkE3amM1SXo4MC91K2QvU2hxZz09>

10:00 am	02 min.	Call to Order: Pat Jenkins, Chair	
10:02 am	05 min.	Public Comment: <i>This is time set aside for members of the public to speak to the Board of Trustees. Unless the item you wish to discuss is of an emergency nature, the Board ordinarily takes matters under advisement before taking action. Please submit comments in writing (including your Name, Address and Topic) to pmcbride@piercecountylibrary.org by 9 am on September 29, 2021. Comments will be read aloud to the Board. Time limit for comments is three minutes.</i>	
10:07 am	20 min.	New Business	
		1. Executive Director Recruitment	Action
10:27 am		Adjournment	

MEMO



Date: September 23, 2021

To: Pat Jenkins and Members of the Board of Trustees

From: Cheree Green, Staff Experience Director

Subject: Executive Director Search Firm

In September, Executive Director Georgia Lomax announced her plans to retire in early 2022 and the Trustees discussed the potential process and their expectations for starting a national recruitment for Pierce County Library's next executive director.

During the September Board of Trustees meeting you stated you would like to contract with a search firm specializing in library director recruitment that had alignment with the Library's goals and culture as well as experience in recruiting diverse candidate pools.

Bradbury Miller Associates was selected through a competitive proposal process during the 2014 director search. In order to expedite the recruitment process, and based on the Library's experience during the 2014 search, you directed me to vet Bradbury Miller Associates and determine their availability.

I have completed an evaluation of Bradbury Miller Associates and recommend the Board move forward with engaging them for this important work.

During the meeting I will answer any questions and ask for your direction on next steps.

MOTION: Based on the Library's previous experience and in order to expedite the recruitment process, I authorize Staff Experience Director Cheree Green to sole source and enter into a contract with Bradbury Miller Associates to recruit nationally for an executive director for Pierce County Library System.

**BOARD OF TRUSTEES
PIERCE COUNTY LIBRARY SYSTEM
SPECIAL MEETING MINUTES – SEPTEMBER 29, 2021**



CALL TO ORDER

Chair Pat Jenkins called to order the special meeting of the Pierce County Rural Library District Board of Trustees at 10:00 am. Board members present were Neesha Patel, Jamilyn Penn and Abby Sloan. Daren Jones joined the meeting at 10:08 am. The meeting was conducted virtually due to the Safe Start Washington Reopening Plan to slow the transmission of the coronavirus.

PUBLIC COMMENT

There was no public comment.

NEW BUSINESS

Staff Experience Director Cheree Green had interviewed Bradbury Miller Associates and recommended the Board move forward with engaging the firm to recruit for the Library System's next executive director.

Discussion ensued on the variety of recruitment channels employed by Bradbury Miller Associates.

Trustee Patel moved to authorize Staff Experience Director Cheree Green to sole source and enter into a contract with Bradbury Miller Associates to recruit nationally for an executive director for Pierce County Library System. Trustee Penn seconded the motion and it was passed.

ADJOURNMENT

The meeting was adjourned at 10:18 am on motion by Trustee Penn, seconded by Trustee Patel.

Georgia Lomax, Secretary

Pat Jenkins, Chair

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